

Bangladesh Technical Education Board

Agargoan, Sher-E-Bangla Nagar
Dhaka-1207.

Memo No: 57.17.0000.102.25.062.05- 27

Date: 18-01-2018

Office Order

Subject: The Colombo Process Thematic Meeting 'Building synergy between skills and Qualification Recognition and Labour Market Analysis' on 23-24 January' 2018 in Colombo, Sri Lanka.

As per invitation from Colombo Process Technical Support Unit, IOM, Sri Lanka Dated-16-01-2018, Bangladesh Technical Education Board (BTEB) is pleased to allow the following officer to participate in the TAWG Meeting '**Building synergy between skills and Qualification Recognition and Labour Market Analysis**' will be held in the OZO Hotel Colombo, Sri Lanka from 23-24 January, 2018 under the following conditions. This order is issued being empowered by the Prime Minister's office order No51.110.2.0.6.92-60(1000) Dated 31-03-1992 article 5(c).

Sl. No.	Name	Designation & Address
1	Mr. S M Shahjahan	Deputy Director (Course Accreditation) Bangladesh Technical Education Board (BTEB), Dhaka

Conditions:

1. His Participating period including transit will be treated as duty.
2. The Participation costs including expenses of round-trip, accommodation and airport transfer other's allowances will be borne by IOM, ILO office.
3. He will not be provided any part of the salary and allowances in foreign currency.
4. He will not be allowed to stay abroad more than the approved period.
5. He will submit a report on his participation in the Programme within 7 days after his return.


(Md. Mostafizur Rahman)

Chairman
Bangladesh Technical Education Board
Dhaka-1207.

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Date: 18-01-2018

Copy forwarded for information and necessary action.

1. Secretary, Technical & Madrasha Education Division, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. H.E. the Ambassador, the Embassy of the Democratic Socialist Republic of Sri Lanka, House # 4A, Road #108113, Gulshan Model Town, Dhaka. **(Requested for issuing visa)**
4. H.E. the Ambassador, the Embassy of the Peoples Republic of Bangladesh, 85, Dharmapala Mawathe, Colombo-7, Sri Lanka.
5. Director General, Directorate of Technical Education, Dhaka.
6. Director General, Directorate of Immigration & Passport, Dhaka.
7. Secretary, Bangladesh Technical Education Board, Dhaka.
8. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
9. Chief Technical Advisor, B-SEP Project, ILO Office in Dhaka, Bangladesh.
10. Director (Curriculum)/Director (ITC)/ Inspector/ Controller of Examination, Bangladesh Technical Education Board, Dhaka.
11. **Mr. SM Shahjahan**, Deputy Director (Course Accreditation), Bangladesh Technical Education Board, Dhaka.
12. System Analyst, Bangladesh Technical Education Board, Dhaka. (With request to publish the office order in the BTEB's web site)
13. Deputy Director (Accounts), Bangladesh Technical Education Board, Dhaka.
14. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka
15. P.O to Chairman, Bangladesh Technical Education Board, Dhaka.
16. Office File.